

Minutes of a Special meeting held on 30th April 2009, 13, Henrietta Street, Bath

Attendees: Peter Metcalfe (chairman), Jim Cook (treasurer), Zsuzsanna Jenkins (secretary), Gerry Curran, Cyd Lee-Fox, Paul Fox, Robert Hardman, Zsolt Siklodi, Timea Katalin Marton, Miklos Tatar, Rob Daru, Valerie Inwood (minutes secretary)

The chairman thanked Cyd and Paul for the use of their pleasant and comfortable home as the venue for the meeting.

The treasurer presented a paper already prepared by him and circulated to members on the subject of BKTA "Allowable Expenses". A lively debate/discussion followed and a number of amendments were finally agreed as listed below:

"Possible rules for admissible expenses"

Reasonable expenses incurred in running the BKTA- e.g. stamps, **phone etc.**

An international telephone card to be bought for the secretary for the calls made to Kaposvar on BKTA business.

Printing, parking, computer ink and paper

Every expense to be supported by receipts.

Travel expenses by train and tube while attending events in the U.K. outside of Bath and directly concerning BKTA to be allowed. (E.g. the rail fare for Zsuzsa's visit to the Hungarian Embassy), **also overnight accommodation if judged necessary.**

Travel should be at cheap times whenever possible. Accommodation costs or parking charges to be discussed at a meeting beforehand or at the discretion of the Treasurer.

Members to be nominated as hosts for each particular social event to welcome and entertain Hungarian visitors to Bath and reasonable costs for **the host's hospitality** and travel to be met on production of receipts. **Other members attending will be expected to pay their own bills.**

The Treasurer accepted the amendments agreed by members and will be incorporating them into a revised financial governance schedule. **Before significant expenses are incurred, they should be discussed with the committee (or at least with the treasurer, who will have discretionary powers, if time is short).**

To the "Existing benefits of Membership" should be added-

Opportunities to meet like-minded people.

The members were asked to propose other benefits of membership to be discussed at a later meeting.

The Constitution of Bath Twinning Associations was looked at briefly in the light of the BKTA at present. Paul volunteered to work on it with Valerie and highlight 5 key points of possible changes to be discussed at another special meeting at a later date.

The chairman is looking into ideas for extending the work of the BKTA and possible different funding.

The evening ended happily with drinks and nibbles to celebrate the chairman's recent birthday.

Valerie Inwood

BKTA Minute Secretary

May 2009